



**Sam Houston State University
Council of Academic Deans
March 21, 2018 – 9:30 a.m.**

Present: Richard Eglsaer Stacey Edmonson Somer Franklin Charles Henley
Phillip Lyons (skype) Mitchell Muehsam John Pascarella Mary Robbins
Rodney Runyan Ron Shields Abbey Zink

Guests: Chris Maynard

1. Approval of Minutes for Council of Academic Deans for March 7, 2018
2. TSUS Teachers Award Selection – Eglsaer
<REDACTED INFORMATION>
Dean will contact faculty member to work on their nomination packet. **Due to Provost Office April 23rd via email schwab@shsu.edu** *25 page limit will include the memo from the President. President memo: Dean will compose and Provost Office will put on letterhead and gain her signature – send this in a word document. Packets will be sent to TSUS by May 1st.
3. Policy Review
*Vice Provost mentioned a qualtrix survey will go to faculty in April to receive feedback on the FES and Post tenure polices.
4. 990407 – Student Resignations: Muehsam motioned / Pascarella seconded - All in favor
5. 891208 – Use of Copyrighted Material: Edmonson motioned / Muehsam seconded - All in favor
6. 920808 – Ethical Conduct in Academic Research and Scholarship - Runyan motioned / Edmonson seconded - All in favor
7. 800328 – Faculty Development Leave: Edmonson motioned / Runyan seconded - All in favor
 - Attachments
8. 930129 – Enrollment in Thesis or Dissertation Courses – table until April CAD policy meeting
9. 801014 – Graduate Faculty Status - table until April CAD policy meeting
10. 900420 – Reassigned Time for Faculty Members Pursuing Research and Artistic Endeavors - Runyan motion / Muehsam approved - All in favor
 - Attachment
11. 130424 – Faculty-Led Study Abroad Program - Lyons motioned / Edmonson seconded - All in favor
12. 790601 – Faculty Instructional Workload - table to discuss once the handbook has been distributed and reviewed
13. 810701 – Instructional Overload Assignment - table until Faculty Instructional Workload is reviewed

4. Miscellaneous

- Upcoming Dates:
 - March 30th (Good Friday) University closes at noon
 - CAD/Cabinet Strategic Planning Meeting: Walker Education 4/2-4/3
 - Spring Ring Ceremony: 4/3
 - Next CAD Meeting: 4/4/18

Julie Schwab
Recorder